

Chasco Elementary School

SCHOOL INFORMATION FOR FAMILIES

2020-2021



Welcome Chasco Families,

We have missed everyone and cannot wait to see our Cubs on **Monday, August 24th**! We have several updates and new information to share with families before the start of the school year. We have created this document as an easy reference guide. There have been several changes and updates to the daily procedures for our school. We ask that every family review this document to ensure parents and children are prepared for the first day of school.

Sincerely,
Mrs. Michele Boylan and Mr. Mike Toncich



#OpenHeartsOpenMinds



New School Hours: 9:20 a.m. Arrival begins; 9:30 a.m. First Bell; 9:40 a.m. Tardy Bell; 4:08 p.m. Dismissal Bell

Daily Pre-entry Screener: The safety and wellness of our students and staff is our number one priority. As a daily routine, Pasco County Schools expects that all parents/guardians review the [pre-entry student screening tool](#), on behalf of their child, prior to coming on campus each day. As a school community, we must ALL be committed to keeping each other safe by staying home when necessary.

1st day of school: For the safety and wellness of students and staff, ONLY Pre-K and Kindergarten families will be allowed to park and walk their child to their classroom doors on the first day of school, August 24 at 10:00 a.m. Parents will not be allowed into the classrooms. To minimize crowding, we will delay the beginning of school for our Kindergarteners. Families will be allowed to enter campus and walk their child to class at 10:00 a.m. We want this to be a memorable time for families, but we also need to follow social distancing guidelines.

Doorbell: We now have a security doorbell that was installed over the summer. Our front office doors are locked at all times. Visitors will ring the doorbell if they have an appointment and an office staff member will determine if entry to the front office is appropriate or not. Appointment times are necessary and require visitors answering the health [screening questions](#). We are working to minimize unnecessary exposure to germs.

Communication: All school-wide and classroom communication will be posted on our website and CHES Facebook page for easy reference. School messenger will be our primary source of communication via calls and emails for priority information. Seesaw will also be utilized by teachers and administration to share information. Look for more information about SeeSaw coming soon!

Bring Your Own Device (B.Y.O.D): Devices are going to be limited this year due to the mixture of online and in person learning. If your child, or your child's class is quarantined, we will continue learning online as much as possible. If you are permitting your child to bring a device to CHES please complete and sign the B.Y.O.D policy. This will be sent home with your child on the first day of school.

Arrival: Morning arrival will begin at 9:20 a.m. All students should enter campus wearing their masks whether they are coming to school by car or bus. Students arriving by car will be dropped off in the car loop. Parents must remain in their car and allow our staff to help each child to class, even on the first day. We have increased morning supervision to assist with arrival and the escorting of students to class. Students needing breakfast will be able to go to breakfast carts before going to their classrooms.

PLACE Morning Drop Off: Families with students enrolled in PLACE will drop off students at the media center gate. Parents arriving on campus for PLACE drop-off after 9:00 should expect to wait in our car line.

Visitors/Volunteers: During the 1st semester, we will not have any visitors on campus. We will have limited volunteers and no volunteers working directly with students. We will not have any field trips during the first semester, and are unsure, at this time, if students will be taking any field trips during the second semester. Volunteers will need to sign up and be approved. The front office doors will remain locked, and visitors will be let in by appointment.

Classrooms: All students will be socially distanced in our classrooms, when feasible. Classrooms walls, furniture, door handles, light switches and other surfaces will be cleaned throughout the day. School technology and books will be cleaned in between student use. Each child will have their own individual supplies to decrease the spread of germs.

Curriculum: This school year our students will be engaged in curriculum that can be taught in-person and online. If a student is not feeling well and needs to stay home the curriculum is versatile and students can continue to learn while they are home.

Specials: Students on-campus will participate in either art, music or P.E. daily. Art, music, and P.E. will provide individual tools for students and sanitize equipment between use.

Clinic Procedures: When students need Band-Aids, tooth boxes, or ice we will accommodate those needs in our classrooms this year. If a student is sick or has COVID-like symptoms they will need to be picked up from school immediately from our "Comfort Zone", separate from our traditional clinic. *All district protocols will be followed regarding response to illness, cleaning, sanitation, referring to the school nurse, and the district COVID Team.

Students on Campus: This year, students will not be visiting other parts of the campus without their teacher. We will maintain classroom cohorts of no more than two classes to decrease the number of students and staff that gather together.

Cafeteria: Our lunchtimes have been extended to sanitize tables and serving lines between cohorts. Students will be sitting as a class in the lunchroom. Students will be socially distanced between cohorts. We will not have visitors during the first semester, and no outside food can be brought in. Some students might choose to bring in a snack that can be consumed quickly, in the classroom, due to an earlier or later lunchtime (i.e., granola bar).

Cafeteria purchases: Parents are encouraged to sign up for a lunch account online with [MySchoolBucks.com](https://myschoolbucks.com), where they can add funds electronically. Parents are also encouraged to purchase Smart Snack items through the cafeteria for class celebrations. Outside food is not allowed to be brought in and shared with other students.

Recess: All classes will have 20 minutes of recess scheduled daily. Cohorts will be assigned a designated area to ensure social distancing. The playground will be sanitized between each use.

Dismissal: Dismissal will begin at 4:08 p.m. during the first semester of school. Students will receive a colored band that should be attached on the top handle to their backpacks. The color band signifies how students are going home. These bands must remain on your student's backpack. To maintain social distancing and limit the mixing of cohorts, we will not gather groups of students in an area for dismissal. Students will be dismissed directly from their classroom or socially distanced designated area. Students riding school buses and daycare vans will remain in their classroom until their bus or van arrives at the bus loop. Students are to continue wearing their masks at least until they are off campus or off the bus. Parents are not permitted on campus for student pick-up.

Car Rider Families: Parents should remain in their vehicles and have their car tag visible. Florida Law states that cell phone use is prohibited when operating a vehicle on school property. We are piloting an electronic dismissal system called [PickmyKid](#). When cars arrive on campus with their car tags displayed school staff will enter their student's 3-digit car number into the iPad or cell phone. The number will then be displayed in on each classroom television. The teacher will then release the student for car loop pick-up. All staff will be staggered around our campus to assist students from the classroom to the car loop.

Dismissal Transportation Change: When a parent needs to request a change in the way their child goes home, the request must be made online prior to 3:15 p.m. The link to request a change is located on the school website. It is vital to have a consistent plan for dismissal every day so that your child is confident about how they are getting home.

Early Pick-up: No one is allowed on campus without an appointment. Parents who need to pick-up their child early from school will need to call the front office to pick up before 3:15 p.m. Once you arrive on campus, ring the doorbell at the front office, have your license ready to be scanned and an office staff member will assist you at the door. Your child will be walked out to you. There will no exception made to this pick-up time.

Afternoon PLACE Pick-up: Afternoon PLACE pick-up will begin at 4:30 p.m. at the media gate. Please refer to PLACE pick up guidelines for more details.

Sanitation/Bathrooms: Procedures have been established so that classes within the building share a bathroom with only their cohort. Bathrooms will be sanitized throughout the day.

Masks: Based on the district's expectations, students will be expected to wear a mask throughout the day, except during PE, when following social distancing guidelines. Teachers will schedule mask "breaks," and students will be able to remove his/her mask during lunchtime. We purchased lanyards designed to hold a mask when the student is not wearing it. Parents are encouraged to put your child's name on their masks. Students should wear a clean mask daily.

Early Release Days: Pasco County will not have any early release days the first semester of the 20-21 school year.

Parent Portal: Bus passes, report cards and other essential information will be shared via the parent portal. [Please sign up for a parent account.](#) New Pasco County students will need a student number and parent pin number. Please contact the front office for this information 727.774.1200.

Emergency Cards: Emergency cards can now be found in your Parent Portal account. Please complete them as soon as possible if you did not complete a paper card at our drive-through registration. It is important that your phone number and email are current in our system in the event of an emergency and to receive consistent communication through our school messenger phone and email communication system.

We know that the start to this school year is different and we THANK YOU for your cooperation. Some things may have changed, but what has not changed is our daily mission to build a LOVE for LEARNING in each and every Cub. We are here to support your child's growth and together, we will make this year a success! #TogetherWeAreAwesome

